

Office of the District Attorney, City & County of San Francisco
2017 Request for Qualifications (RFQ):
First Offender Prostitution Program (FOPP) Primary Service Provider

Pre-Proposal Conference/RFQ Questions and Answers

1. *Where can I find the Word version of the templates provided in the RFQ?*

The Word version of these templates is now available on the District Attorney's website, <http://sfdistrictattorney.org/>.

2. *The RFQ states that the selected agency/ies will provide "monthly educational workshops" for FOPP participants. Currently, FOPP is offered every other month. Does the District Attorney's Office anticipate requiring that the program be offered monthly going forward?*

The program could be provided as often as monthly – but this is not required. Applicant agencies should describe the frequency that they propose providing the class, based on the amount of grant funds that will be provided (up to \$50,000 for FY 2017-18).

3. *The RFQ asks for a proposed budget and notes that there is no page limit for this component of the application. Is the applicant agency supposed to provide a budget narrative to accompany the proposed budget?*

Applicant agencies should either include a budget narrative with their proposed budget, or should indicate, within the budget template itself, the calculations and justifications for the budget line items.

4. *Has the FOPP program been analyzed to assess the recidivism of the participants?*

FOPP was evaluated about ten years ago, but we have not done a formal recidivism analysis since that time.

5. *Can the applicant agency use its own titles for the various curricular components?*

Yes, as long as the curriculum covers all of the subjects set forth on page 4 of the RFQ.

6. *Currently, the District Attorney's Office maintains the database of program participants. Going forward, is the selected agency/ies supposed to maintain this information?*

The DA's Office will continue to be the primary holder of participant data. However, in the event that the DA's Office and the selected agency/ies will share confidential information, the selected agency/ies will be required to have protocols that safeguard confidential information.