

## San Francisco District Attorney's Office Public Budget Meeting

The Office of the District Attorney is holding a virtual public meeting on **Wednesday, February 14, 2024, at 4:00 PM** to present the Department's budget priorities and receive public input for Fiscal Year 2024-25 and Fiscal Year 2025-26. Members of the public are invited to attend the meeting.

Please click the link below to join the webinar:

<https://sfdistrictattorney.zoom.us/j/85471002817?pwd=ZnlwWTRbVlaS09lbU9iMHJQdnQzZz09>

Webinar ID: 854 7100 2817

Passcode: 070801

Members of the public may join the meeting through audio conference using the access info below:

Call in number: US: 1-669-900-6833

Webinar ID: 854 7100 2817

### Meeting Agenda

Wednesday, February 14, 2024, 4:00 PM

- I. Welcome
- II. Budget Presentation
- III. Public Comment
- IV. Closing

Note: Each member of the public wishing to provide input is allotted 2 minutes to speak during the public comment portion.

**SUBMITTING WRITTEN PUBLIC COMMENT TO THE DISTRICT ATTORNEY'S OFFICE:** Members of the public who are unable to attend the public meeting may submit written comments regarding the subject of the meeting. Written comments should be submitted to the District Attorney's Office, 350 Rhode Island Street, Suite 400N, San Francisco, CA 94103, or via email: [SFDA.BudgetInput@sfgov.org](mailto:SFDA.BudgetInput@sfgov.org).

Written comments will be received through February 17, 2024.

For more information on the City's Budget process and Department related submissions please access: <https://sf.gov/topics/budget>.

**Accommodation Requests:** American Sign Language (ASL) interpreters and other accommodations will be made available upon request. Please contact Sheila Arcelona at [Sheila.Arcelona@sfgov.org](mailto:Sheila.Arcelona@sfgov.org). Placing your request a minimum of 72 hours in advance helps to ensure availability.

## **Instructions for Public Comment**

### **To make public comment via Zoom:**

1. Click the Zoom link for the SFDA Public Budget Hearing meeting.
2. Enter an email address and your name. Your name will be visible online when it is your time to speak.
3. If you wish to make public comment, click on “raise hand.”
4. When it is your time to speak, your name will be called and you will be unmuted.
5. Please state your name for the record and then provide your public comment.
6. You will have 2 minutes to provide your comments. Once your time has ended, you will be moved out of the queue and your microphone will be muted.

### **To make public comment by phone:**

1. Call the Zoom phone number and enter the webinar ID.
2. If you wish to make public comment, press \*9 to raise your hand and \*6 to unmute. Speakers will be called on by the last four digits of their phone number.
3. When prompted, please state your name for the record and provide your public comment.
4. You will have 2 minutes to provide your comments. Once your time has ended, you will be moved out of the queue and your phone will be muted.

## **Best Practices for Public Comment**

- Call from a quiet location
- Speak slowly and clearly
- Mute any televisions, web streams, or radios around you
- Do not use speaker phone
- Ensure you are calling from a stable line with adequate service
- Do not use profanity or hate language

### **Video Tutorials:**

- [How to join and participate in a Zoom webinar](#)
- [How to raise your hand in a Zoom webinar](#)